

# Letter for Scheduling a Family Law Consultation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Law Firm's Name]

[Law Firm's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a consultation regarding family law matters. I believe your expertise will be invaluable in assisting me with my situation.

Could we schedule a meeting at your earliest convenience? I am available on the following dates and times:

- [Date 1] - [Time 1]
- [Date 2] - [Time 2]
- [Date 3] - [Time 3]

If none of these options work for you, I would appreciate if you could suggest alternative dates and times that suit your schedule.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,  
[Your Name]