

Rescheduling Appointment Notice

Dear [Client's Name],

I hope this message finds you well. I am writing to inform you that due to [reason for rescheduling], I need to reschedule our upcoming family law consultation originally set for [original date and time].

I apologize for any inconvenience this may cause. I would like to propose rescheduling our meeting to one of the following dates and times:

- [New date and time option 1]
- [New date and time option 2]
- [New date and time option 3]

Please let me know which option works best for you or if you have another time in mind.

Thank you for your understanding, and I look forward to our conversation.

Sincerely,

[Your Name]

[Your Law Firm]

[Your Contact Information]