

# Preliminary Consultation Letter

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

Thank you for reaching out to our law firm regarding your family law concerns. We are pleased to offer a preliminary consultation to discuss your situation in greater detail.

During our consultation, we will cover the following key areas:

- Overview of your legal issues
- Possible legal options available to you
- Process and timeline of your case
- Estimated fees and costs involved
- Answer any questions you may have

Please bring any relevant documents that may assist us in understanding your case better. The consultation is scheduled for [Insert Date and Time] at [Insert Location or Virtual Meeting Link].

If you have any questions prior to our meeting, do not hesitate to reach out.

Looking forward to assisting you.

Best regards,

[Your Name]

[Your Title]

[Law Firm Name]

[Contact Information]