

# Defective Goods Return Request for Warranty Service

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Customer Service Team/Specific Contact Name],

I am writing to request the return of a defective product that I purchased from your company on [Purchase Date]. The details of the product are as follows:

- Product Name: [Product Name]
- Model Number: [Model Number]
- Order Number: [Order Number]
- Date of Purchase: [Purchase Date]

Unfortunately, I have encountered the following issues with the product: [Describe the defects or problems]. As the product is still under warranty, I would like to request a return for warranty service.

Please provide me with the return authorization number and any instructions necessary to proceed with the return process. I hope to resolve this issue as soon as possible and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]