

Copyright Infringement Complaint

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Copyright Infringement Complaint

Dear [Recipient Name],

I am writing to formally notify you of a copyright infringement regarding my work, which has been used without my authorization. The details of the infringement are as follows:

- **Work Title:** [Title of your work]
- **Description of Infringement:** [Describe how your work is being used without permission]
- **URL or Location of Infringement:** [Provide a link to the infringing content if applicable]

I hold the rights to this work and have not granted permission for its use in the manner described. I request that you take immediate action to remove or cease the use of my copyrighted work.

Please contact me at your earliest convenience to confirm that this infringement has been addressed. I appreciate your cooperation in resolving this matter.

Sincerely,

[Your Name]