

Legal Representation Failure Notice

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We regret to inform you that we are unable to proceed with your legal representation regarding [specific matter or case]. Despite our best efforts, we have encountered [briefly explain reason, e.g., conflicts of interest, lack of necessary information, etc.].

This notice serves as formal communication of our inability to represent you in this matter. We encourage you to seek alternative legal counsel to address your needs promptly.

Please feel free to reach out should you need any further assistance or clarification regarding this matter.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]

[Law Firm Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]