

Letter of Claim

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Law Firm's Name]
[Law Firm's Address]
[City, State, Zip Code]

Dear [Law Firm's Name/Specific Lawyer's Name],

Subject: Letter of Claim for Inadequacy of Legal Services

I am writing to formally express my concerns regarding the legal representation I have received from your firm in relation to [briefly describe the case or service]. My expectations of professional conduct and competence have not been met, and I believe this has resulted in [state any adverse outcomes].

Specifically, I would like to highlight the following issues:

- [Issue 1: Describe the inadequacy]
- [Issue 2: Describe the inadequacy]
- [Issue 3: Describe the inadequacy]

Due to these points, I am seeking [specific resolution you are looking for, such as a refund, further assistance, etc.]. I trust that you will address this matter promptly.

Thank you for your immediate attention to this serious concern. I look forward to your swift response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]