

Letter of Understanding

Date: [Insert Date]

To: [Expert Witness Advisor's Name]

[Expert Witness Advisor's Address]

[City, State, Zip Code]

Dear [Expert Witness Advisor's Name],

This letter serves as a formal agreement between [Your Name/Your Company's Name] and [Expert Witness Advisor's Name] regarding your role as an expert witness advisor in the matter of [Case/Project Name or Description].

Terms of Understanding:

1. **Scope of Services:** You will provide expert advice and analysis related to [specific areas of expertise].
2. **Compensation:** You will be compensated at a rate of [insert rate] per hour, payable within [insert payment terms].
3. **Confidentiality:** Both parties agree to maintain confidentiality regarding sensitive information disclosed during this engagement.
4. **Term:** This agreement will commence on [start date] and will continue until [end date or completion of services].
5. **Acceptance:** Please confirm your acceptance of this understanding by signing and returning a copy of this letter.

We appreciate your willingness to collaborate in this matter and look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

[Expert Witness Advisor's Name]

[Date]