

Letter of Engagement for Expert Witness

Date: [Insert Date]

[Expert Witness Name]

[Expert Witness Address]

[City, State, Zip Code]

Dear [Expert Witness Name],

We are pleased to formally engage your services as an expert witness in the case of [Case Name/Case Number]. Your expertise in [specific field] will be invaluable to our legal team as we navigate this matter.

Your responsibilities will include:

- Reviewing case materials and evidence.
- Providing expert analysis and opinions related to the case.
- Preparing reports and documentation.
- Testifying in court as needed on [insert trial date or timeline].

The agreed fee is [Fee Amount] per hour, and we anticipate your engagement will involve approximately [number] hours. Payments will be made every [payment interval] upon receipt of an invoice.

We appreciate your willingness to assist us in this important matter. Please sign and return a copy of this letter to confirm your acceptance of this engagement.

Sincerely,

[Your Name]

[Your Position]

[Your Firm/Organization Name]

[Your Firm Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Accepted by:

[Expert Witness Signature] _____

Date: _____