

Engagement Letter for Expert Witness Services

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our engagement to provide expert witness services in relation to [brief description of case or issue]. This letter outlines the terms of our engagement and the services we will provide.

Scope of Services

We will provide the following services:

- Review of case materials;
- Preparation of expert report;
- Testimony at deposition and trial;
- Consultation with the legal team as needed.

Fees and Payment

Our hourly rate for expert witness services will be [insert rate]. Additional expenses such as travel and materials will be billed separately. Payment is due within [insert payment terms].

Confidentiality

We will maintain the confidentiality of all information provided to us in the course of this engagement, as permitted by law.

Acceptance

If you agree to the terms outlined above, please sign and return a copy of this letter. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]

Accepted and Agreed:

[Client's Name]

Date: _____