

Notification of Upcoming Bankruptcy Court Proceedings

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

This letter serves to inform you about the upcoming bankruptcy court proceedings related to [Your Name/Your Company Name] scheduled for [Date of Proceedings] at [Time]. The proceedings will take place at [Court Address].

Please be advised that your attendance may be required. If you have any questions or need further details, do not hesitate to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]