

Business Bankruptcy Notification

[Your Business Name]

[Your Business Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

To Whom It May Concern,

We regret to inform you that as of [Insert Date], [Your Business Name] is filing for bankruptcy under [Chapter 7/Chapter 11]. This decision has not been made lightly and comes after careful consideration of our financial situation.

We appreciate your support and understanding during this difficult time. Further updates regarding this process will be communicated as they become available.

If you have any questions or require additional information, please do not hesitate to contact us at [Email Address] or [Phone Number].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Business Name]