

IP Rights Transfer Notification

Date: [Insert Date]

From: [Your Name/Company Name]

Address: [Your Address]

Email: [Your Email]

To: [Recipient Name/Company Name]

Address: [Recipient Address]

Email: [Recipient Email]

Dear [Recipient's Name],

We are writing to formally notify you regarding the transfer of intellectual property rights pertaining to [Description of IP, e.g., a trademark, patent, copyright, etc.], originally owned by [Your Name/Company Name].

Effective [Effective Date], the intellectual property rights mentioned above will be transferred to [Recipient Name/Company Name]. This transfer is in accordance with [mention any relevant agreements or laws].

Please let us know if you require any further documentation or clarification regarding this transfer.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company Name]