

Letter of Finalization

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that the finalization of the real estate transaction concerning the property located at [Property Address] has been successfully completed as of [Date of Closing].

Please find attached copies of the following documents:

- Final Settlement Statement
- Deed
- Property Title Document

As per our agreement, the payment of [Amount] has been settled, and you are now the official owner of the property. Should you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for your cooperation throughout this process.

Sincerely,

[Your Name]
[Your Title/Position]
[Company Name]