

# Cease and Desist Notification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

## **Subject: Cease and Desist Notification**

Dear [Recipient's Name],

This letter serves as a formal notice to inform you that [describe the action or behavior that needs to be stopped, e.g., unauthorized use of intellectual property].

Your actions are in violation of [cite relevant laws or agreements, if applicable]. We demand that you immediately cease and desist from [specific actions] and refrain from any further actions that could infringe upon my rights.

Please be advised that failure to comply with this request may result in legal action against you to protect my rights and interests.

We expect your written assurance by [provide a deadline, e.g., 10 business days] that you will comply with our demands.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Company, if applicable]