

Witness Deposition Cancellation Notice

Date: [Insert Date]

To:

[Witness Name]

[Witness Address]

[City, State, ZIP]

Dear [Witness Name],

We regret to inform you that the deposition scheduled for [Insert Date and Time] has been canceled due to [reason for cancellation].

If you have any questions, please do not hesitate to contact us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Contact Information]