

# Contract Renewal Proposal

[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Client Name]  
[Client Company Name]  
[Client Address]  
[City, State, Zip Code]

Dear [Client Name],

We hope this message finds you well. As we approach the expiration of our current contract, we would like to take this opportunity to propose the renewal of our partnership.

Over the past year, we have successfully [briefly outline services provided and any accomplishments]. We are confident that continuing our relationship will bring further value to [Client Company Name].

Our proposed terms for the renewal are as follows:

- Service Duration: [Specify Duration]
- Fees: [Specify Fees]
- Renewal Benefits: [Outline any new services, improvements, etc.]

We would love to schedule a call to discuss this proposal in detail and address any questions you may have. Please let us know your availability.

Thank you for considering our proposal. We look forward to continuing our successful partnership.

Sincerely,

[Your Name]  
[Your Job Title]  
[Your Company Name]