

Lease Termination Notification

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my decision to terminate the lease for the property located at [Property Address], effective [Termination Date].

As per the terms of our lease agreement, I am providing [Number of Days] notice prior to my move-out date. I will ensure that the property is left in good condition and will arrange for any necessary cleaning and repairs.

Please let me know a convenient time for you to conduct a final walkthrough of the property prior to my departure. I appreciate your cooperation and understanding in this matter.

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]