

Validation of Settlement Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Re: Validation of Settlement Agreement

I am writing to confirm the validation of the settlement agreement reached between [Party A] and [Party B] dated [Insert Date]. This agreement encompasses the terms and conditions agreed upon by both parties regarding [briefly describe the nature of the agreement].

Please find attached the signed copy of the settlement agreement for your records. If you have any questions or require further clarifications regarding this matter, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]