

# Request for Durable Power of Attorney

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the establishment of a Durable Power of Attorney. Due to [brief explanation of your situation or circumstance], I believe it would be prudent to appoint [Name of Attorney-in-Fact] to act on my behalf regarding my legal and financial matters.

Enclosed, please find the necessary documentation and a proposed Durable Power of Attorney form for your review. I trust that you will give this matter your prompt attention as I seek to ensure my affairs are managed in accordance with my wishes.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]