

Power of Attorney Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Request for Power of Attorney for Real Estate Transactions

Dear [Recipient's Name],

I am writing to formally request the establishment of a Power of Attorney (POA) for the purpose of managing real estate transactions on my behalf. Due to [brief reason for the request, e.g., personal circumstances, travel, etc.], I am unable to handle these matters personally at this time.

I would like to grant authority to [Agent's Name] to act as my attorney-in-fact, allowing them to:

- Negotiate and finalize real estate agreements.
- Sign documents related to the purchase/sale of properties.
- Manage property on my behalf.

I trust that [Agent's Name] will act in my best interests and handle these matters with the utmost professionalism.

Please let me know if you require any further information or documentation to process this request. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]