

**Dear [Guardian's Name],**

We hope this message finds you well. We are reaching out to discuss an important health concern regarding your child, [Child's Name], who is in our care at [Childcare Facility Name].

Recently, we have observed the following symptoms: [list symptoms]. We believe it is important for you to be aware of this situation to ensure [Child's Name]'s health and well-being.

We recommend that you consult a healthcare professional to assess the situation further. If necessary, please keep us informed about any guidance or treatment plan provided by your doctor.

We want to assure you that we are committed to providing a safe and healthy environment for all children in our care. Please feel free to reach out to us at [Contact Information] for further discussions or if you have any questions.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Position]  
[Childcare Facility Name]