

Patient Notification Letter

Date: [Insert Date]

Dear [Patient's Name],

We are writing to inform you that your neurology appointment has been scheduled.

Appointment Details:

- Date: [Insert Appointment Date]
- Time: [Insert Appointment Time]
- Location: [Insert Clinic/Hospital Name and Address]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact our office at [Insert Phone Number].

Thank you, and we look forward to seeing you.

Sincerely,

[Your Name]

[Your Position]

[Clinic/Hospital Name]

[Contact Information]