

Request for Learning Disability Assessment

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[College/University Name]

[College/University Address]

Dear [Recipient's Name],

I am writing to formally request a learning disability assessment as part of my enrollment process at [College/University Name]. I believe that an assessment will help in identifying any specific learning needs I may have to ensure appropriate support and accommodations are provided during my studies.

As a prospective student, I am eager to succeed in my academic pursuits and contribute positively to the college community. Having access to necessary resources tailored to my learning requirements is crucial for my success and well-being.

Please let me know the steps I need to take to initiate this assessment and any documentation I may need to provide. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]