

Peer Tutoring Program Guidelines

Dear Peer Tutoring Program Leaders,

As leaders of the Peer Tutoring Program, you play a crucial role in facilitating effective learning experiences for students. Below are some guidelines to ensure the success of the program:

1. Establish Clear Objectives

Clearly define the goals of the tutoring sessions and communicate them to both tutors and tutees.

2. Selection of Tutors

Ensure that tutors are knowledgeable in their subject areas and possess strong interpersonal skills.

3. Training and Support

Provide initial training and ongoing support for tutors to enhance their tutoring techniques and effectiveness.

4. Monitor Progress

Regularly assess the progress of both tutors and tutees through feedback forms and one-on-one check-ins.

5. Foster a Positive Environment

Create an inclusive and supportive atmosphere where students feel comfortable asking questions and seeking help.

6. Communication

Encourage open lines of communication between tutors, tutees, and program coordinators for feedback and improvements.

Thank you for your dedication to enhancing student learning through peer tutoring. Your leadership is instrumental in fostering a collaborative learning environment.

Sincerely,

Program Coordinator