

Influenza Vaccination Appointment Scheduler

Dear Employees,

We are pleased to announce that our annual Influenza Vaccination event will be held on **[Date]** from **[Start Time]** to **[End Time]** at **[Location]**.

To ensure a smooth process, please schedule your appointment by clicking on the link below:

[Schedule Your Vaccination Appointment](#)

It is important to protect yourself and others during the flu season. Your participation is highly encouraged.

If you have any questions, please contact **[Contact Person]** at **[Contact Email/Phone]**.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Position]
[Company Name]