

Mentor Confirmation Letter

Date: [Insert Date]

Dear [Mentor's Name],

We are pleased to confirm your role as a mentor for the [Program Name] at [School Name]. Your commitment to guiding and supporting our students is greatly appreciated.

The mentorship will officially begin on [Start Date] and will conclude on [End Date]. During this period, we encourage you to engage with your mentee, [Mentee's Name], and help them in achieving their academic and personal goals.

Please feel free to reach out to us if you have any questions or need further information.

Thank you for your willingness to participate in this important program.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]