

Appointment Cancellation Notice

Date: [Insert Date]

Dear [Patient's Name],

We are writing to inform you that your antenatal care appointment scheduled for [Insert Date and Time] has been cancelled due to [reason for cancellation].

We apologize for any inconvenience this may cause. To reschedule your appointment, please contact our office at [Insert Phone Number] or [Insert Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Clinic/Practice Name]