

Letter of Recommendation for [Student's Name]

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am pleased to write this letter of recommendation for [Student's Name] in support of their application for the Student Excellence Award. As [his/her/their] [teacher, counselor, etc.] at [School/Institution Name], I have had the privilege of observing [his/her/their] academic and personal growth over the past [duration].

[Student's Name] has consistently demonstrated exemplary performance in [specific subjects or activities], showcasing not only [his/her/their] intellectual capabilities but also [his/her/their] dedication and work ethic. [He/She/They] has [describe specific achievements, projects, or contributions that highlight excellence].

In addition to [his/her/their] academic prowess, [Student's Name] exhibits outstanding leadership and teamwork skills. [He/She/They] has taken on numerous roles in [clubs, sports, community service], where [he/she/they] has positively impacted peers and the community. [Mention any leadership roles or initiatives taken by the student.]

I wholeheartedly support [Student's Name]'s application for the Student Excellence Award. [He/She/They] is a remarkable student whose contributions and achievements are truly deserving of this recognition. I am confident that [he/she/they] will continue to excel and bring [his/her/their] talents to the next level.

If you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Name]

[Your Position]