

Request for Confirmation of Lab Analysis Results

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient's Position]

[Laboratory Name]

[Laboratory Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request confirmation of the results for the laboratory analysis conducted on [insert sample description] on [insert date of analysis]. It's crucial for me to receive the official results to proceed with [insert purpose/reason].

Could you please provide me with the confirmed analysis results at your earliest convenience? If there are any issues or further information required from my side, please do not hesitate to let me know.

Thank you for your assistance.

Sincerely,

[Your Name]