

# Term Break Notification

Dear Guardian,

We hope this message finds you well. This is to inform you that the upcoming term break will commence on **[Start Date]** and will end on **[End Date]**.

During this time, there will be no classes scheduled, and we encourage you to engage your child in enriching activities at home. Classes will resume on **[Resumption Date]**.

Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your continued support.

Sincerely,

**[Your Name]**  
**[Your Position]**  
**[School Name]**