

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, ZIP Code]

Subject: Request for Pro Bono Advice on Debt Issues

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am currently facing significant challenges related to debt that I am unable to address without professional assistance. I am reaching out to [Organization's Name] to request pro bono legal advice to help me navigate my situation.

Due to [briefly explain your financial situation or reason], I am struggling to manage my debts and would greatly appreciate any guidance or assistance you could offer.

Thank you for considering my request. I would be grateful for any support or advice you can provide. Please feel free to reach me at [Your Phone Number] or [Your Email Address]. I look forward to your response.

Sincerely,

[Your Name]