

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am reaching out to request the services of an independent debt audit for my student loans. As a concerned borrower, I am looking to better understand my financial obligations and explore potential avenues for relief.

Given the complexities surrounding student loan debt, I believe an independent audit could provide valuable insights into my repayment options and any potential discrepancies regarding my loan agreements.

I would appreciate the opportunity to discuss this matter further and explore how your services can assist me in gaining clarity on my financial situation. Please let me know a convenient time for us to connect.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]