

# Request for Increase in Overdraft Limit

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Bank's Name]  
[Bank's Address]  
[City, State, Zip Code]

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to request an increase in my overdraft limit on my account ([Your Account Number]). I have been a loyal customer of [Bank's Name] for [number of years] years and have maintained a good standing throughout my banking relationship.

Due to [briefly explain the reason for requesting the increase, e.g., recent financial changes, increased expenses, etc.], I believe that an increase in my overdraft limit will provide me with the necessary financial buffer during this time.

I kindly request that you consider my request for an increase to [desired overdraft limit]. I am confident that this adjustment will help me manage my finances more effectively while continuing to honor my commitments.

Thank you for considering my request. I look forward to your positive response. Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Sincerely,

[Your Name]