

Grievance Letter for Denied Student Loan Forgiveness

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Loan Servicer/Department Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my grievance regarding the recent denial of my application for student loan forgiveness under the [specific program name]. My application was submitted on [insert submission date], and I was informed of the decision on [insert date of notification].

Upon reviewing the reasons for denial, I believe there may have been a misunderstanding regarding my eligibility based on the provided documentation. [Briefly explain your circumstances and why you believe you qualify for forgiveness.]

I kindly request a thorough reevaluation of my application and the factors that led to the decision, as I am committed to resolving this matter expeditiously. Enclosed are copies of my [list any attached documents, such as application, supporting materials, etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]