

Inquiry Regarding Misreported Credit Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

Dear [Credit Bureau Name],

I am writing to formally inquire about some discrepancies I have noticed in my credit report dated [Insert Date of Credit Report]. Specifically, I believe there are misreported details that do not accurately reflect my credit history.

The following items have been inaccurately reported:

- [Describe the first misreported item]
- [Describe the second misreported item]
- [Describe the third misreported item]

I would appreciate if you could provide clarification on these discrepancies and rectify the inaccuracies at your earliest convenience. Additionally, I would like to request a copy of my complete credit report once the corrections have been made.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]