

Hardship Assistance Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Request for Hardship Assistance

Dear [Lender's Name],

I am writing to formally request hardship assistance for my appliance finance loan. My account number is [Account Number]. Due to unforeseen circumstances, including [Briefly explain your situation, e.g., job loss, medical expenses], I am currently facing financial difficulties that impact my ability to make timely payments.

I kindly ask for your understanding and support during this challenging time. Specifically, I would like to request [Specify assistance you are seeking, e.g., deferment, reduced payment plan]. I believe this will allow me to manage my finances more effectively while working towards resolving my situation.

I am committed to meeting my obligations and appreciate any assistance you can provide. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss this matter further.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]