

Unauthorized Credit Inquiry Dispute

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Credit Bureau Name
Credit Bureau Address
City, State, Zip Code

Dear [Credit Bureau Name],

I am writing to formally dispute an unauthorized credit inquiry that has appeared on my credit report. Upon my review, I found that [Name of Company] made an inquiry on [Date of Inquiry] without my permission.

Please find attached documentation supporting my claim, including a copy of my credit report highlighting the suspicious inquiry.

As you know, unauthorized inquiries can adversely affect my credit score. I request that you investigate this matter and remove the unauthorized inquiry from my credit report promptly.

Thank you for your attention to this serious matter. Please confirm receipt of this letter and inform me of the outcome of your investigation.

Sincerely,
Your Name
Signature (if sending a hard copy)