

Unauthorized Credit Inquiry Dispute Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Creditor's Name]

[Creditor's Address]

[City, State, ZIP Code]

Subject: Dispute of Unauthorized Credit Inquiry

Dear [Creditor's Name],

I am writing to formally dispute an unauthorized credit inquiry that appeared on my credit report. The inquiry in question was made on [Date of Inquiry] by [Company Name]. I did not authorize this inquiry, nor did I apply for any credit with your company.

According to the Fair Credit Reporting Act, I am entitled to dispute any information on my credit report that I believe to be inaccurate or incomplete. I request that you investigate this matter and remove the unauthorized inquiry from my credit file as soon as possible.

Enclosed are copies of my credit report highlighting the unauthorized inquiry, along with any relevant documentation supporting my claim.

Please confirm the receipt of this letter and update me on the results of your investigation. You can reach me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]