

Postal Service Non-Delivery Notification

Dear [Recipient's Name],

We regret to inform you that the postal item addressed to you, with tracking number [**Tracking Number**], could not be delivered on [**Delivery Date**].

Reason for Non-Delivery: [**Reason**]

Please visit your local postal service office or contact us at [**Contact Number**] for further assistance regarding your shipment.

We apologize for any inconvenience this may have caused.

Thank you for choosing our postal service.

Sincerely,

[Your Name]

[Your Position]

[Postal Service Name]

[Contact Information]