

Request for Credit Account Limit Increase

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank/Financial Institution Name]

[Branch Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request an increase in the limit of my credit account with your institution. My current account number is [Insert Account Number].

Over the past [time period], I have maintained a good standing with my payments and have consistently demonstrated responsible financial behavior. My current credit limit is [Current Limit], and I would like to request an increase to [Desired Limit].

This increase will help me manage my expenses better as I [briefly explain reason, e.g., "anticipate upcoming purchases" or "wish to improve my credit utilization ratio"].

I appreciate your consideration of my request and look forward to your positive response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]