

Request for Debt Payment Modification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a modification to my current payment plan for my furniture debt under account number [Insert Account Number]. Due to [brief explanation of your financial situation], I am unable to maintain the existing payment schedule.

I would like to propose [state your proposed modification, such as lower monthly payments or an extended payment term]. I believe this adjustment will allow me to continue fulfilling my financial obligation while managing my current circumstances.

Please let me know if you would be willing to discuss this modification further. I appreciate your understanding and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]