

Dispute of Loyalty Program Fees

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Airline Name]

Customer Service Department

[Airline Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally dispute the charges applied to my account regarding the loyalty program fees for my account number [Insert Your Loyalty Account Number].

According to my understanding, [briefly explain the loyalty program terms or your situation regarding the charges]. I believe these fees were applied incorrectly because [provide reasoning or evidence].

I kindly request that you review my account and the charges in question. Attached are the relevant documents [mention any attached documents, if applicable].

Thank you for your prompt attention to this matter. I look forward to your timely response.

Sincerely,

[Your Name]