

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient's Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally inquire about a recent issue concerning the assignment of a debt that has been attributed to my account. I believe that there may have been a mistake relating to this assignment, and I would like to clarify the details.

Specifically, I would appreciate it if you could provide me with documentation supporting the legitimacy of this debt assignment, including the original agreement as well as any correspondence between your company and the original creditor.

It is important for me to resolve this matter promptly to prevent any further complications. I would greatly appreciate your immediate attention to this issue and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,
[Your Name]