

Request for Child Support Debt Payment Plan

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Office/Organization Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a payment plan regarding my outstanding child support debt. Due to [briefly explain your financial situation], I am currently facing challenges in making my child support payments in full.

To ensure that I meet my obligations and support my children, I propose a structured payment plan that I can realistically adhere to. I believe this plan will allow me to manage my finances better while fulfilling my responsibilities.

I kindly ask you to consider the following proposed terms for the payment plan:

- Monthly payment amount: [Proposed Amount]
- Payment frequency: [Monthly/Biweekly/Weekly]
- Duration of the payment plan: [Duration]

I am open to discussing this proposal further and adjusting it to meet any requirements you may have. I appreciate your understanding and support in this matter.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]