

Inquiry for Child Support Debt Settlement Options

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Agency/Department Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about the available options for settling my child support debt. Due to [briefly explain your situation, e.g., financial hardship], I am seeking assistance in exploring possible settlement arrangements that may alleviate my current obligation.

If there are any programs or options available for individuals in my situation, I would greatly appreciate any information or guidance you could provide. Additionally, I would like to know about any necessary documentation I may need to submit to initiate this process.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]