

# Utility Service Suspension Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Utility Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service],

I am writing to inquire about the recent suspension of my utility service at my residence located at [Your Service Address]. My account number is [Your Account Number].

I have noticed that my service was suspended on [Insert Suspension Date], and I would like to understand the reasons behind this action. Additionally, I would appreciate any information on how to resolve this issue and restore my service as soon as possible.

If there are any outstanding payments or documentation required, please let me know, and I will address it promptly.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]