

# Utility Service Disruption Grievance

Date: [Insert Date]

[Utility Company's Name]

[Utility Company's Address]

[City, State, Zip Code]

Dear [Utility Company's Customer Service Manager],

I am writing to formally express my grievance regarding the disruption of utility services at my residence.

My details are as follows:

**Account Holder:** [Your Name]

**Account Number:** [Your Account Number]

**Service Address:** [Your Address]

On [insert date of disruption], I experienced a disruption in [specify utility service: water, electricity, gas, etc.], which lasted for [duration of disruption]. This lack of service caused significant inconvenience, including [briefly describe impact].

I request that you investigate this matter and provide a resolution, including ensuring that such disruptions do not occur in the future. Additionally, I would appreciate any compensation for the inconvenience caused.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]