

Utility Service Cut-Off Challenge

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Contact/Customer Service],

I am writing to formally challenge the cut-off of my utility service, account number [Your Account Number], which was scheduled for disconnection on [Disconnection Date]. I believe this action was taken in error due to [brief explanation of the reason, e.g., "an overlooked payment" or "a billing dispute"].

To support my claim, I have attached [mention any documents, e.g., "proof of payment" or "previous correspondence"]. I kindly request that my case be reviewed and that service be restored promptly to avoid further inconvenience.

I would appreciate a response to this letter within [number of days, e.g., "seven days"], per utility regulations. Thank you for your attention to this matter.

Sincerely,

[Your Name]