

# Auto Loan Early Settlement Inquiry

Date: \_\_\_\_\_

To,

Customer Service Department

[Bank/Financial Institution Name]

[Bank Address]

Subject: Inquiry Regarding Early Settlement of Auto Loan

Dear Sir/Madam,

I hope this message finds you well. I am writing to inquire about the possibility of early settlement of my auto loan, which I took out on [Loan Start Date] with the account number [Your Account Number].

I would like to understand the process, any applicable fees, and the total amount I would need to pay to settle the loan early. Additionally, I would appreciate any other information you can provide regarding this matter.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]